

OHSE 002–Occupational health & safety policy

Giraffe Excavations Pty Ltd is committed to ensuring the highest level of health and safety of staff and other persons within its premises and adhering to all customer onsite requirements.

It is a Company Policy that accountability for safety rests with all supervisors and managers as detailed on position descriptions. This accountability generally covers the following:

- Ensure that all people under their supervision comply with relevant **legislation**, procedures, rules, policies & statutory regulations;
- Supervision of safe work practices, assistance in risk identification, removal of hazards in the work place and support of our aim to eliminate the risk of injury or illness to all employees;
- Provide for the participation and consultation of all employees in safety issues, and recognising the value of their inputs;
- Investigate all reported injuries and take action to eliminate re-occurrences;

Maintain and review HSE objectives & targets;

Communicate relevant information to all staff by of a group text message;

- Maintenance of safe equipment and of safe clean and tidy buildings and environment;
- Provide appropriate personal protective clothing and equipment for employees as required or requested; and

Review of safety & environmental performance by the Company directors

It is also a responsibility of all employees to take reasonable care to protect their own health and safety and the health and safety of any other person. Employees also have an obligation to follow company safety procedures, rules, policies and any safety instruction of Giraffe Excavations Pty Ltd as well as onsite rules and conditions as laid down by customers.

Giraffe Excavations Pty Ltd is also committed to providing the following:

- All new employees receiving a safety induction prior to commencing work; and
- First Aid personnel and First Aid facilities to provide initial support for employees in the event of an injury.

Director / Manager



Date: 27/07/17